

Sub: Quotations for supply of AMC to Computers(Non Comprehensive), Networking and Printers _ Reg Sir,


Sealed quotation for the supply of the article shown in the attached statement are invited by the undersigned on behalf of the **Kendriya Vidyalaya Tirumalagiri upto 2:00 PM (time), (date) 08-08-2019**. Quotation should be sent to the undersigned cover marked as **AMC FOR COMPUTERS** and not by name. The quotation will be opened in the **office** of the undersigned at **3:00 PM (time) on 08-08-2019**(date).

1. The quotation shall be submitted according to the terms and conditions specified in paragraphs 3 to 15. Unless specified otherwise in the quotation it shall be construed that the terms and condition stipulated hereunder have been agreed to.
2. The rate should be for and should include excise duty, sales tax, freight charges any other taxes, rates or imposition whatever liable in respect of the supplies. The Kendriya Vidyalaya shall not be liable to pay any tax, freight etc, which has not been expressly stipulated in the event of acceptance of the quotation.
3. There should not be any overwriting or correction in the quotation, if a figure is to be amended, it should be neatly scored out, the revised figure written above and the same attested with full signature and date. In the absence of the attested signature the quotation is liable to be rejected.
4. The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept their quotation in whole or in part, i.e. with respect to all the article mentioned in the attached statement or in respect of any one or more than on article specified in the attached statement as he may decide.
5. On acceptance of the quotation, it will become a contract and the contractor shall be bound by the terms and condition of the quotation.
6. The person/persons whose quotation is accepted, hereinafter called the contractor, shall deposit an earnest money of Rs. ___ along with the quotation which shall be refunded in the event of rejection of the quotation. The earnest money will be forfeited in the event of failure to comply with the contract. In the event of the quotation, the earnest money adjusted towards security deposit which shall be payable at the rate mentioned below
Security Deposit at Nil_%
7. If the contractor fails to supply the articles within the time stipulated in letter of acceptance by the undersigned the undersigned shall be at liberty to purchase the article form the market get the rest of the contract completed by any other person or firm and the difference of price. If any, shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount.
8. The quality of articles indicated in the attached statement may be increased or decreased at the direction of the undersigned without assigning any reason.
9. Prior to acceptance of the quotation the undersigned reserves the right to call for samples and demonstration and the contractor shall be liable to supply the samples or give the demonstration free.
10. In the event of acceptance of the quotation and placing of the order for purchase of the article order for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specification prescribed.
11. The rates quoted by the contractor shall hold good upto 1 YEAR. No amendment in the rate except increase in the rate of sales tax during the period for execution on the contract will be accepted.
12. The amount of security deposit shall be retained by the vidyalaya for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within this period.
13. Quotation which do not comply with the above conditions are liable to be rejected.
14. These instructions to tenders are to be signed by contractors and returned with the tender.

15. Note: It is Mandatory to furnished the following information along with photocopies mentioned.

Name of the Firm	Nature of business/ whoselesale/Retail	Year of establishment	Details of the specific goods/services dealt with	Whether registered or not, if so registration i.e. IT/TAN/GST No. (Copy of the same may be obtained)	Whether post sales service undertaken free of cost during the warranty period	Whether proof of having paid income tax as on date produced (copy to be enclosed)

Rates inclusive of all taxes/GST may be quoted in the list enclosed and may be sent by registered post or courier only


26/7/19
PRINCIPAL



KENDRIYA VIDYALAYA
TIRUMALAGIRI SECUNDERABAD
केन्द्रीय विद्यालय तिरुमालागिरी सिकंदराबाद -५०००१५
Email/ई-मेल : principalkvt@gmail.com
www.kvtirumalagiri.edu.in
Tel /दूरभाष : (040) 29805230

Quotations are invited from registered and reputed firms for AMC to COMPUTERS (Non comprehensive) , Networking and Printers as listed below.


Proforma – I (AMC for COMPUTER DEPT.)

KENDRIYA VIDYALAYA TIRUMALAGIRI SECUNDERABAD-15

S NO	DESCRIPTION	QTY	PRICE PER UNIT (in Rs)	TOTAL AMOUNT (in Rs)
1	AMC for Computers	65 Desktop		
2	NETWORKING	65 Nodes		
3	PRINTERS 1. CANON LBP 2900 2. HP Laserjet M1136 MFP 3. HP Laserjet P1007 4. HP Laserjet CP 1025	8 4 1 1		

Important Notes:

1. Above prices should inclusive of GST.
2. Attach PAN/TAN Xerox copy.


Principal